Q. What is the duration of the program?

The Bachelor of Applied Management is a 3 year degree program. Your previous studies (Diploma and Advanced Diploma) are deemed to be equivalent to Years 1 and 2 of the 3 year degree program. If you can satisfy both of these criteria and have significant industry experience, you will only be required to successfully complete the third (or capstone) year to attain a degree.

Q. Where will the program be delivered?

Programs are currently being delivered in many states in Australia as well as internationally. Please contact us to locate a campus near you.

Q. What courses does the program comprise of?

The Bachelor of Applied Management comprises seven (7) core courses:

- BSMAN 3005 Project Management
- BSMAN 3008 Marketing for Managers
- BSMAN 3007 International Business Management
- BSMAN 3009 Accounting For Managers
- BSMAN 3004 Entrepreneurship
- BSMAN 3003 Strategic Human Resources Management
- BSMAN 3190 Applied Workplace Practice

Q. Are the courses delivered sequentially, and/or in what order?

Delivery of the Bachelor of applied degree programs will vary in each semester depending on the enrolment preferences selected by students. For example: Full time students won’t study courses at the same time as part time students or mid-year students and so on. A schedule will be provided to enrolled students at the beginning of each Semester.

Q. Can you give me some indication of the proposed timetable?

The final year of the degree is delivered over 12 months for full time students, and 24 months for part time students. This program offers flexible delivery for you to optimise study whilst maintaining work / life / study balance. In addition it offers voluntary support workshops, an added incentive for sharing ideas and experiences with one another. We will also support your learning by providing flexible learning resources and online tutorials for each course. These resources will consist of content, additional reading, knowledge tests, reflective learning questions and case studies.

Q. Are there any part-time places available?

Yes, we offer both full-time and part-time places. A part-time student will complete the program over 2 years (i.e. 2 courses per semester), whereas a full-time student will complete the program over 12 months (i.e. 4 courses first Semester, 3 courses second Semester).
Q. Can I complete the program without attending class?

Delivery of this course is a blended learning approach that involves face to face workshops combined with online self paced learning resources such as video, blogs, on-line discussions, email and telephone group discussions. You may complete the course without attending the workshops however attendance is strongly recommend to maximise successful completion of your studies.

Q. How do I apply?

To apply you will be required to:

1. Be an Australian or New Zealand citizen, or the holder of a permanent humanitarian visa
2. Provide evidence (a transcript) of completion of a Diploma and Advanced Diploma in an appropriate vocational field

Q. How do I know I have been accepted into the program?

If your application is successful you will be sent a Letter of Offer inviting you to enrol into the program. Enrolment is to be completed entirely online, at your convenience.

Q. When do I enrol into program?

The Letter of Offer will contain information on how to enrol yourself online, prior to commencement of studies.

Q. Can I apply for credit into this program?

The applied degree program is a three year degree program. The Diploma and Advanced Diploma is deemed to be equivalent to Years 1 and 2 and is the maximum credit available i.e. there will be no further credit granted for any of the third year courses.

Q. What fees will I pay for this program if I receive an offer to a Commonwealth Supported Place (C.S.P.)?

If you are offered a Commonwealth Supported Place the total program fees for 2013 are **$9792.00**. Please note the fees may rise in 2014. These fees are set by the Federal Government. The Federal Government require you to make a financial contribution to each course of study you undertake. You can calculate the fees for this program by clicking onto the schedule of payments for Commonwealth supported places at; [http://www.ballarat.edu.au/future-students/tuition-fees-and-charges](http://www.ballarat.edu.au/future-students/tuition-fees-and-charges)
Q. How do I pay for my fees?
An enrolment is only confirmed when the appropriate enrolment documents are completed online, approved and lodged on the specified dates. Students will be issued with an invoice to their student email address after enrolment, and this must be paid by the specified date. You may also locate a copy of your invoice within My Student Centre. Fees can be paid by using any of the following payment systems: BPay, bank deposit, credit card, cheque, and money order. For more information on payment of fees go to:

HECS-HELP
HECS-HELP assistance helps eligible students enrolled in a Commonwealth supported place with a loan to cover their student contribution amount. Discounts are available if students choose to pay all, or at least $500 of their student contribution amount up-front.
For more information go to: www.goingtouni.gov.au

Q. Will I have to purchase textbooks for this program?
There will be approx. 5-7 textbooks prescribed for this program and they will cover all 7 courses. We estimate the cost of these will to be around $1000. There will be no additional learning materials fees charged for this program.

Disclaimer
This information relates to domestic students only.
All information is correct at the time of printing and is subject to change.